

COMMUNITY LINKS
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Year Ended March 31, 2023

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors of Community Links

We have reviewed the accompanying financial statements of Community Links (the "organization") that comprise the statement of financial position as at March 31, 2023, and the statements of contributions and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Community Links as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

A handwritten signature in blue ink that reads "Sutherland Watt".

Halifax, Nova Scotia
June 27, 2023

Sutherland Watt CPAs Inc.
Chartered Professional Accountants

COMMUNITY LINKS

Statement of Contributions and Expenses

Year Ended March 31, 2023

	Operating Budget 2023 (Note 10)	2023	2022
Contributions			
Deferred contributions recognized in the year (Note 12)	\$ 4,250	\$ 275,002	\$ 18,049
Nova Scotia Department of Seniors and Long Term Care General Funding	264,000	264,000	264,000
Administrative fee revenue (Note 12)	-	87,547	-
Other grant and donation income	5,000	11,092	-
Calendar	15,000	10,000	10,987
Summer Jobs Canada	-	4,189	3,367
Graduate to Opportunity Grant	-	-	2,327
Covid-19 Emergency Support	-	-	2,703
	<u>288,250</u>	<u>651,830</u>	<u>301,433</u>
Direct costs			
Nova Scotia Department of Seniors Programs (Note 8)	-	242,163	-
Seniors Mental Wellness Project	-	21,545	-
Calendar Costs	15,000	12,756	12,140
New Horizons Communications Hub	-	9,039	-
Age Friendly Communities	-	4,810	18,049
Department of Community Services Affordability funding expenditures	-	3,450	-
Covid-19 Emergency Support	-	793	1,412
	<u>15,000</u>	<u>294,556</u>	<u>31,601</u>
	<u>273,250</u>	<u>357,274</u>	<u>269,832</u>
Expenses			
Amortization	-	829	941
Board expenses	18,000	1,757	2,251
Programs, meetings and workshops	4,000	4,995	230
Other (insurance, fees, memberships, licenses)	7,610	8,532	5,980
Office expenses	24,450	19,925	19,243
Recruitment expenses	-	-	14
Personnel	240,491	267,783	208,579
Communications	3,000	557	174
Travel and accommodations	5,000	2,791	1,004
	<u>302,551</u>	<u>307,169</u>	<u>238,416</u>
Excess (deficiency) of contributions over expenses from operations	(29,301)	50,105	31,416
Interest Income	-	11,623	-
Excess (deficiency) of contributions over expenses	<u>\$ (29,301)</u>	<u>\$ 61,728</u>	<u>\$ 31,416</u>

See notes to financial statements

COMMUNITY LINKS
Statement of Financial Position
March 31, 2023

	2023	2022
ASSETS		
Current		
Cash	\$ 238,919	\$ 138,925
Restricted cash (Note 5)	834,094	1,202,271
Harmonized sales tax recoverable	6,975	2,364
Prepaid expenses	1,311	2,002
	<u>1,081,299</u>	<u>1,345,562</u>
Equipment (Note 3)	2,914	1,892
	<u>\$ 1,084,213</u>	<u>\$ 1,347,454</u>
LIABILITIES AND NET ASSETS		
Current		
Accounts payable (Note 4)	\$ 53,277	\$ 10,069
Deferred contributions (Note 12)	834,094	1,201,609
Amounts held in trust (Note 6)	-	662
	<u>887,371</u>	<u>1,212,340</u>
Total liabilities		
	<u>887,371</u>	<u>1,212,340</u>
Net assets		
Unrestricted net assets	193,694	132,988
Net assets invested in capital assets	3,148	2,126
	<u>196,842</u>	<u>135,114</u>
	<u>\$ 1,084,213</u>	<u>\$ 1,347,454</u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

COMMUNITY LINKS**Statement of Changes in Net Assets****Year Ended March 31, 2023**

	Unrestricted net assets	Net assets invested in capital assets	2023	2022
Net assets - beginning of year	\$ 132,988	\$ 2,126	\$ 135,114	\$ 103,698
Excess of contributions over expenses	62,557	(829)	61,728	31,416
Purchase of equipment	(1,851)	1,851	-	-
Net assets - end of year	\$ 193,694	\$ 3,148	\$ 196,842	\$ 135,114

See notes to financial statements

COMMUNITY LINKS**Statement of Cash Flows****Year Ended March 31, 2023**

	2023	2022
Operating activities		
Cash receipts from contributors	\$ 284,315	\$ 1,475,840
Cash paid to suppliers and employees	(566,881)	(275,410)
Interest received	11,623	-
Goods and services tax	4,611	1,841
	<hr/>	<hr/>
Cash flow from (used by) operating activities	(266,332)	1,202,271
Investing activity		
Purchase of equipment	(1,851)	(562)
	<hr/>	<hr/>
Increase (decrease) in cash flow	(268,183)	1,201,709
Cash - beginning of year	1,341,196	139,487
	<hr/>	<hr/>
Cash - end of year	\$ 1,073,013	\$ 1,341,196
Cash consists of:		
Cash	\$ 238,919	\$ 138,925
Restricted cash	834,094	1,202,271
	<hr/>	<hr/>
	\$ 1,073,013	\$ 1,341,196

See notes to financial statements

COMMUNITY LINKS
Notes to Financial Statements
Year Ended March 31, 2023

1. Description of business

Community Links (the "organization") is a registered charitable organization founded in 1992. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The organization receives core funding from Nova Scotia Department of Seniors and Long-Term Care to enhance the quality of life for seniors and others in Nova Scotia through community development and volunteer action.

2. Summary of significant accounting policies

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash

Cash (both restricted and unrestricted) includes cash on hand and cash held with financial institutions, net outstanding cheques and deposits.

Revenue recognition

Community Links follows the deferral method of accounting for contributions.

Restricted contributions and COVID-19 support is recognized as revenue in the year in which the related expenses are incurred. Restricted contributions received and unspent are recorded as deferred revenue.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from sale of goods and services is recognized as the title is transferred or the service is provided.

Interest earned on savings account is recorded as revenue in the period received.

Government grants

Government grants are recorded when there is a reasonable assurance that the organization has complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Computer equipment	30%	declining balance method
Computer software	30%	declining balance method
Furniture and fixtures	20%	declining balance method

(continues)

COMMUNITY LINKS
Notes to Financial Statements
Year Ended March 31, 2023

2. Summary of significant accounting policies (*continued*)

The organization regularly reviews its equipment to eliminate obsolete items. Government grants are treated as a reduction of equipment cost.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. In particular, estimates are made for account payable and accrued liabilities. Actual results could differ from these estimates.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. Equipment

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Computer equipment	\$ 16,227	\$ 13,546	\$ 2,681	\$ 1,582
Computer software	361	256	105	150
Furniture and fixtures	11,054	10,926	128	160
	<u>\$ 27,642</u>	<u>\$ 24,728</u>	<u>\$ 2,914</u>	<u>\$ 1,892</u>

4. Accounts payable

	2023	2022
Trade accounts payable and accrued liabilities	\$ 37,649	\$ 10,069
Amounts owing to government agencies	15,628	-
	<u>\$ 53,277</u>	<u>\$ 10,069</u>

5. Restricted cash

To fulfill project completion and match with deferred contributions, cash in the amount of \$834,094 has been restricted. (2022 - \$1,202,271)

COMMUNITY LINKS
Notes to Financial Statements
Year Ended March 31, 2023

6. Amounts held in trust

During the 2019 fiscal year, the organization received an amount of \$5,000 from the Department of Seniors which is to be held to administer funds to be used by the NS GovLab. \$4,338 was used in 2019-2020 fiscal year for expenses incurred by NS GovLab. During the 2022 fiscal NS GovLab ceased operation and the remaining balance of \$662 released to Community Links, and recognized as an administrative fee collected in the current year.

7. Commitments

As at May 25, 2023, the organization had entered a lease agreement to rent their current premises until March 31, 2024 at an amount of \$1,050 plus HST per month.

8. Nova Scotia Department of Seniors and Long-Term Care

The following expenditures have been incurred in relation to the project with the Nova Scotia Department of Seniors and Long-Term Care (SLTC):

	<u>2023</u>
Micro-grants delivered	\$ 104,971
Office expenses	4,140
Personnel	129,462
Travel expenses	3,117
Meetings and workshops	441
Recruitment	<u>32</u>
Total direct costs associated with the SLTC funding	<u>\$ 242,163</u>

9. Economic dependence

The organization is dependent on government funding to carry out its mandate. The organization receives regular funding from the Province of Nova Scotia which is awarded on a year to year basis.

10. Operating budget

The operating budget amounts have not be subject to review.

11. Comparative figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.

COMMUNITY LINKS

Notes to Financial Statements

Year Ended March 31, 2023

12. Deferred contributions

	2023 Deferred Contributions Opening	Receipts	Recognized as Revenue	Administrative Fee	Repayable to Funder	2023 Deferred Contributions Ending	2022 Revenue Recognized
Age Friendly Communities	\$ 6,942	\$ -	\$ (4,810)	\$ (2,132)	\$ -	\$ -	\$ (18,050)
Safe Restart Program	25,000	-	(21,545)	(3,455)	-	-	-
Employment and Social Development Canada, New Horizons for Seniors Program	24,667	-	(9,039)	-	(15,628)	-	-
Nova Scotia Department of Seniors and Long-Term Care Project	1,145,000	-	(236,158)	(81,298)	-	827,544	-
Nova Scotia Department of Community Services	-	10,000	(3,450)	-	-	6,550	-
NS Govt Labs	-	662	-	(662)	-	-	-
Total	\$ 1,201,609	\$ 10,662	\$ (275,002)	\$ (87,547)	\$ (15,628)	\$ 834,094	\$ (18,050)

Nova Scotia Department of Seniors and Long Term Care

During the 2021-2022 fiscal year, the Organization received \$745,000 from the Nova Scotia Department of Seniors and Long-Term Care to be used to survey community-based senior-serving organizations to understand needs, gaps and opportunities in the sector, provide micro-grants to senior-serving organizations targeting urgent community needs, and extend Community Links staffing across the province.

In addition to the above, the Organization received \$250,000 from the Nova Scotia Department of Seniors and Long-Term Care to be used to survey community-based senior-serving organizations to understand needs, gaps and opportunities in the sector and recommend options for a Provincial coordinating body for community-based senior serving organizations in the Province.

They also received \$150,000 from the Nova Scotia Department of Seniors and Long-Term Care to be used to create an inventory of virtual seniors' social programs (Seniors Centres Without Walls) offered in Nova Scotia and develop a micro-grant for organizations to address gaps.

At the end of the 2022-2023 fiscal year, the Organization has recognized \$236,158 related to the above noted projects and received \$81,298 in administrative fees for administering the project. The remaining \$827,044 is budgeted for expenditure in the 2023-2024 fiscal year.

Nova Scotia Department of Community Service

The Organization received a one-time grant to assist in providing community members relief from the rising costs of living. At the end of year, the Organization has spent \$3,450 and the remaining \$6,550 has been deferred to the 2023-2024 fiscal year.

See notes to financial statements