

**COMMUNITY LINKS**  
**Index to Financial Statements**  
**Year Ended March 31, 2021**

---

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures	2
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 9



---

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

---

To the Members of Community Links

We have reviewed the accompanying financial statements of Community Links (the Company) that comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Community Links as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Halifax, Nova Scotia  
September 15, 2021

Sutherland Watt CPAs Inc.  
Chartered Professional Accountants

**COMMUNITY LINKS**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2021**

	Budget 2021	Total 2021	Total 2020
<b>Revenues</b>			
Nova Scotia Department of Seniors Grant	\$ 264,000	\$ 264,000	\$ 264,000
Nova Scotia Department of Seniors COVID-19 Emergency Community Support	-	110,500	-
United Way COVID-19 Emergency Community Support - Pictou and Antigonish Counties	-	18,600	-
Rural Communities Foundation of NS COVID-19 Emergency Community Support - Kings County (Note 6)	-	7,868	-
United Way COVID-19 Emergency Community Support - Colchester County (Note 6)	-	6,503	-
New Horizons Grant - Rural Communities in Motion	-	-	24,667
Graduate to Opportunity Grant	-	4,875	9,750
Age Friendly Calendar Fundraising / Grant	-	-	6,850
Summer Jobs Canada	-	3,927	3,095
	264,000	416,273	308,362
<b>Project expenses</b>			
New Horizons Rural Communities in Motion	-	-	16,410
Age Friendly Calendar Costs (Note 3)	10,000	10,786	9,810
	10,000	10,786	26,220
Revenue after project costs	254,000	405,487	282,142
<b>Expenses</b>			
Amortization	-	661	475
Board and staff retreat	-	-	10,932
Board expenses	14,000	65	7,346
Communications	2,500	4,627	2,101
Office expenses	23,200	22,029	20,158
Other (insurance, fees, memberships, licenses)	7,900	7,741	6,230
Personnel	251,550	251,951	231,000
Programs, meetings and workshops	6,500	404	5,554
Recruitment expenses	1,000	408	788
Travel and accommodations	12,100	2,115	12,456
Emergency COVID-19 direct community support	-	89,581	-
Emergency Community Support - Kings County	-	7,868	-
Emergency Community Support - Colchester Co	-	6,503	-
Emergency Community Support - Pictou and Antigonish Counties	-	17,117	-
	318,750	411,070	297,040
<b>Deficiency of revenues over expenses</b>	\$ (64,750)	\$ (5,583)	\$ (14,898)

See notes to financial statements

**COMMUNITY LINKS**  
**Statement of Financial Position**  
**March 31, 2021**

	2021	2020
<b>ASSETS</b>		
Current		
Cash	\$ 111,622	\$ 115,858
Prepaid expenses	754	1,495
Harmonized sales tax recoverable	4,205	2,869
	<u>116,581</u>	120,222
Equipment (Note 4)	2,271	1,842
Restricted cash (Note 5)	27,865	50,662
	<u>\$ 146,717</u>	<u>\$ 172,726</u>
<b>LIABILITIES</b>		
Current		
Accounts payable	\$ 15,154	\$ 12,783
Deferred contributions (Note 6)	27,203	50,000
Amounts held in Trust	662	662
	<u>43,019</u>	<u>63,445</u>
Net assets		
General fund	101,427	107,440
Net assets invested in capital assets fund	2,271	1,841
	<u>103,698</u>	<u>109,281</u>
	<u>\$ 146,717</u>	<u>\$ 172,726</u>

**ON BEHALF OF THE BOARD**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**COMMUNITY LINKS**  
**Statement of Changes in Net Assets**  
**Year Ended March 31, 2021**

	General Fund	Net Assets Invested in Capital Assets Fund	2021	2020
<b>Net assets - beginning of year</b>	\$ 107,440	\$ 1,841	\$ <b>109,281</b>	\$ 124,179
Deficiency of revenues over expenses	(5,583)	-	<b>(5,583)</b>	(14,898)
Amortization	661	(661)	-	-
Purchase of equipment	(1,091)	1,091	-	-
<b>Net assets - end of year</b>	\$ 101,427	\$ 2,271	\$ <b>103,698</b>	\$ 109,281

**COMMUNITY LINKS****Statement of Cash Flows  
Year Ended March 31, 2021**

	2021	2020
<b>Operating activities</b>		
Cash receipts from contributors	\$ 393,471	\$ 329,486
Cash paid to suppliers and employees	(418,082)	(320,916)
Goods and services tax	(1,337)	(357)
	<u>(25,948)</u>	<u>8,213</u>
Cash flow from (used by) operating activities		
<b>Investing activity</b>		
Purchase of equipment	(1,091)	(1,114)
	<u>(1,091)</u>	<u>(1,114)</u>
Cash flow used by investing activity		
<b>Increase (decrease) in cash flow</b>	<b>(27,039)</b>	<b>7,099</b>
<b>Cash - beginning of year</b>	<b>166,520</b>	<b>159,421</b>
<b>Cash - end of year</b>	<b>\$ 139,481</b>	<b>\$ 166,520</b>
<b>Cash consists of:</b>		
Cash	\$ 111,622	\$ 115,858
Restricted cash	27,859	50,662
	<u>\$ 139,481</u>	<u>\$ 166,520</u>

**COMMUNITY LINKS**  
**Notes to Financial Statements**  
**Year Ended March 31, 2021**

---

1. Description of operations

Community Links is a registered charitable organization founded in 1992. The organization receives core funding from NS Department of Seniors to enhance the quality of life for seniors and others in rural Nova Scotia through community development and volunteer action.

2. Summary of significant accounting policies

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are short term investments with maturity dates less than one year. The carrying amounts approximate fair value.

Revenue recognition

Community Links follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Revenue from sale of goods and services is recognized as the title is transferred or the service is provided.

Revenue from grants is recorded as the grant becomes due according to the contract.

Donation revenue is recorded as it is received or in the case of pledges if the amount can be determined and collectability can be reasonably assured then it will be recorded at that time.

Equipment

Equipment is stated at cost less accumulated amortization. Items under \$500 are expensed. Equipment is amortized over their estimated useful lives at the following rates and methods:

Furniture & equipment	20%	declining balance method
Computer equipment	30%	declining balance method

The organization regularly reviews its capital assets to eliminate obsolete items.

*(continues)*

**COMMUNITY LINKS**  
**Notes to Financial Statements**  
**Year Ended March 31, 2021**

2. Summary of significant accounting policies (*continued*)

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates include providing for amortization of equipment. Actual results could differ from these estimates.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. Age Friendly Calendar Costs

In the current year, due to COVID-19, this project was funded by the emergency funding provided by the Department of Seniors as normal fundraising activities could not occur due to the provinces State of Emergency restrictions.

4. Equipment

	Cost	Accumulated Amortization	<b>2021 Net Book Value</b>	2020 Net Book Value
Computer equipment	\$ 13,814	\$ 12,096	\$ 1,718	\$ 1,113
Computer software	361	146	215	307
Furniture and fixtures	11,054	10,716	338	422
	<b>\$ 25,229</b>	<b>\$ 22,958</b>	<b>\$ 2,271</b>	<b>\$ 1,842</b>

5. Restricted cash

To fulfill project completion and match with deferred revenue, cash in the amount of \$27,203 has been restricted. In addition, cash in the amount of \$662 which is being held for a project being completed by the NS Gov Lab group, has also been restricted.



**COMMUNITY LINKS**  
**Notes to Financial Statements**  
**Year Ended March 31, 2021**

---

6. Deferred contributions

***Safe Restart Grant***

During the 2021 fiscal year, the organization received \$25,000 from Nova Scotia Government to be used to for a "Safe Restart" project which will facilitate supporting seniors as the economy continues to open up. The funding was received March 19, 2021 and as of March 31, 2021, the full amount of \$25,000 has been deferred for projects starting in the 2022 fiscal year.

***Emergency Community Support Funding***

During the fiscal year, the organization received \$16,574 for Kings and Colchester Counties, \$9,000 and \$7,574 respectively. The funds were to be used to provide support and programs to the respective communities. As of March 31, 2021, a total of \$1,132 and \$1,070 pertaining to Kings and Colchester respectively has been deferred.

***Nova Scotia Department of Seniors COVID-19 Emergency Community Support***

During this prior fiscal year, the organization received \$50,000 from the Nova Scotia Department of Seniors to be used as emergency funding for COVID-19 Vulnerable Older Adults Response project. In addition, in the current year, the organization received an additional \$60,500 in relation to this project. As of March 31, 2021, the full amount of the funding of \$110,500, has been spent and the project has been completed.

7. Amounts held for NS GovLab

During the 2019 fiscal year, the organization received an amount of \$5,000 from the Department of Seniors which is to be held to administer funds to be used by the NS GovLab. \$4,338 was used in 2019/2020 fiscal year for expenses incurred by NS GovLab. \$662 remains unspent as of March 31, 2021.

8. Commitments

During the fiscal year, the organization has leased their office space at a monthly rate of \$904.88 inclusive of HST. This lease expired February 28th, 2021. Effective March 1, 2021 the organization entered into a sublease ending September 30, 2021 at a monthly rate of \$884.81, inclusive of HST.

9. Economic dependence

The organization is dependent on government funding to carry out its mandate.

**COMMUNITY LINKS**  
**Notes to Financial Statements**  
**Year Ended March 31, 2021**

---

10. Significant events

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

As at July 22, 2021, the organization is aware of changes in its operations as a result of the COVID-19 crisis, including the closure of its offices for a period of time in 2020/2021. the organization received a total of \$145,674 of emergency funding (2,203 of which has been deferred), that it does not expect to receive in subsequent years.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the organization's operations as at the date of these financial statements